



**Commission Members Present:** Vanessa Cain, Paul Liepe, Sheila Williamson-Branch, Ken Larking, Bert Eades, Bill Donohue, Helm Dobbins

**Commission Members Absent:** Fred Shanks

**Staff Present:** Ryan Dodson, Jason Grey, Janet Davis, Alan Johnson, Jennifer Holley, Michael Adkins, Philip Haley

**Others Present:**

**Call to Order**

Mr. Donohue opened the meeting and asked that the attendance be recorded. As a quorum was present, the meeting was called to order.

**Discussion/Business Items**

**Minutes of May 18, 2020 Commission Meeting**

Mr. Donohue asked for any corrections, deletions, or adjustments to the minutes from May 18, 2020.

Mr. Dobbins made a motion to approve the minutes. Mr. Liepe seconded, all members voted in favor, and the motion carried unanimously.

**Review of Utilities' Financial Statements**

Ms. Holley presented the April financial statements for each utility fund.

Mr. Donohue asked for clarification on the projection in the Electric Fund. Ms. Holley explained that a consultant helps make the projections and that actual results vary from projected results due in part to the timing difference in power purchased and in power billed. While we purchase power on a calendar month basis, we invoice customers on cycles throughout the month. The projection was \$4.7 million in revenue, but the actual revenue was \$4.6 million.

Projections were missed by \$100,000 which is not bad for a \$4 million budget. She also added that the Power Cost Adjustment (PCA) and the kWh charges do not change from the projections, whereas consumption varies by customer each month.

Mr Eades asked if the PCA could be changed in the future based on previous months numbers. Ms. Holley said yes, this is a staff decision.

#### Schoolfield Reservoir Property Acquisition

Mr. Alan Johnson, Division Director of Water and Wastewater Treatment presented to the Utility Commission a recommendation to purchase 7.57 acres at the Schoolfield reservoir. This project will allow the City to access four days of raw water storage if there was an event on the Dan River.

A motion was made by Mr. Eades and seconded by Mr. Dobbins that the Danville Utility Commission recommend to City Council purchasing the 7.57 acres at the Schoolfield reservoir IDA property for \$80,000 in order to provide an off-site source of raw water to the City. All members voted in favor, and the motion carried unanimously.

#### Pittsylvania County Berry Hill Water Assets

Mr. Grey presented to the Utility Commission a recommendation to purchase water infrastructure to serve Berry Hill Industrial Park from Pittsylvania County. In order to serve the Berry Hill Industrial Park, the City will need to purchase the 16" water main within the industrial park and the Moorefield Bridge pumping station from Pittsylvania County. The City has also proposed compensating Pittsylvania County for their portion towards the Tobacco Commission grants for the water infrastructure from the VA/NC border to the Berry Hill Industrial Park southwest boundary.

Mr. Liepe asked if this is part of the activity that was approved in a previous meeting. Mr. Grey said that yes, this is tied to that.

Mr. Dobbins asked if the costs provided included the grant money given to Pittsylvania County. Mr. Grey responded that no, they were not included, only the matching funds by Pittsylvania County were included.

Mr. Dobbins asked for an explanation of the funds for hard assets versus how the grants were used towards other costs such as engineering. Mr. Larking responded that the projects that the grants were for were underway at the time of negotiation, so the infrastructure is practically new and would not have much if any depreciation.

Mr. Donohue explained that the description of costs shows grants and not actual assets as a grant is not an asset. He would like the actual assets that are being purchased to be identified along with other cost including engineering, and the Capital Improvement Plan should be attached to the ledger.

Ms. Williamson-Branch requested that staff provide validation for the cost of \$792,617.93.

Mr. Larking said that information can be provided per the request of the Utility Commission regarding the actual assets that are in place.

Department Discussions

There was no comment from City staff.

Ms. Cain asked if there were any assistance programs available for customers needing help paying their accounts. Mr. Adkins said that some of the money from the CARES Act will be used and that a loose structure is in place. Finance will work with Social Services to determine where assistance goes. Mr. Larking added that there are additional programs that customers will be informed about.

Ms. Williamson-Branch asked about information on outages on Locust Lane. Mr. Grey said that it was a right-of-way issue and has since been cleared and should no longer be a problem.

Mr. Liepe asked that the Commission recognize Mr. Shanks for his service to the Utility Commission.

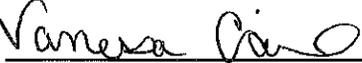
There was no comment from the public.

Mr. Grey recognized Joseph Meadows and Zacchaeus Basham for their actions on June 6, 2020 when they assisted with the rescue of a woman from the Martin Luther King Bridge using their pole top rescue training they received while working for Danville Utilities.

Adjournment

Mr. Donahue stated the next meeting is scheduled for July 27, 2020. A motion was made by Mr. Liepe and seconded by Mr. Eades to adjourn and approved by the Commission. There being no further business, Mr. Donahue adjourned the meeting at 4:52 p.m.

Submitted by Janet C. Davis  
Secretary to the DUC

July 27, 2020  
Date Approved  
  
Chairman  
Danville Utility Commission