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Description

The Danville Police Department commits every member to providing quality service to the community through a process of continuous improvement and to maintaining a safe environment for all by protecting life, individual liberty and property through partnerships with citizens and businesses that reflect the values of all community members. The Danville Police Department accomplishes its mission by actively engaging the community and through the application of evidence-based policing practices. The Department utilizes a sector policing strategy dividing the city into two sectors, North and South. Internally, the department is divided into multiple divisions. The Operations Division is the section of the department responsible for routine day-to-day and emergency tactical execution of law enforcement responses in the city of Danville. The Patrol, Investigations, and Street Crimes units perform these functions. The Services Division has the responsibility to support the other divisions and units of the Department. It is comprised of support units including records, crime scene, crime prevention, school resource officers, animal control, parking, evidence room, school crossing guards, training, quartermaster, video technician, recruitment, community engagement and accreditation. The Professional Standards Division provides the policy and inspection criteria necessary to maintain a professional organization with exceptional standards and capabilities and includes crime analysis. This Unit is primarily responsible for internal affairs investigations, use of force investigations, formal and informal citizen complaints, and employment background investigations.

Also included within this activity is the Medical Examiner. This activity provides funding to permit the City to make payments to medical examiners when their services are required. The Code of Virginia requires a medical examiner for any homicide, suspicious death or case where a person has no physician. The medical examiner is the one to pronounce death and sign the death certificate. The State reimburses the City for one-half of the cost of the services for medical examiners.

Revenues/Expenditures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Adopted	FY 2020 Introductory	Increase/ (Decrease)
Revenues:					
Conceal Weapons Permits	\$ 17,080	\$ 21,081	\$ 12,000	\$ 20,000	\$ 8,000
Medical Examiner	-	-	900	-	(900)
Totals	17,080	21,081	12,900	20,000	7,100
Expenditures:					
Personnel Services	\$7,281,740	\$ 7,452,368	\$7,429,920	\$ 7,327,230	\$ (102,690)
Employee Benefits	1,120,557	816,451	855,810	1,547,880	692,070
Purchased Services	278,574	313,147	294,460	318,020	23,560
Internal Service	137,987	164,298	163,600	195,700	32,100
Other Operating Expenses	520,161	589,752	539,870	649,620	109,750
Capital Outlay	482,519	811,823	650,420	599,420	(51,000)
Totals	\$9,821,538	\$ 10,147,839	\$9,934,080	\$ 10,637,870	\$ 703,790
Cost to City	\$9,804,458	\$ 10,126,758	\$9,921,180	\$ 10,617,870	\$ 696,690

Personnel

Ten Part-time School Crossing Guard positions equal to 2.1 Full-time positions are also reflected in the current list of authorized positions. The employee in the Senior Investigator position retired and this position is reclassified to Corporal. The Police Department has put in place a Span of Control initiative which takes advantage of the retirements of several high-paid positions. The number of Captains is reduced by three and Lieutenants by one. These positions are reclassified to Sergeants. In addition, this budget proposes the additional of one Animal Control Officer to provide for evening animal control calls.

Position Title	FY 2019 FTEs	FY 2020 FTEs
SECRETARY	2.00	2.00
SENIOR SECRETARY	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00
PC RECORDS OFFICE MANAGER	1.00	1.00
POLICE RECORDS CLERK	3.00	3.00
QUARTERMASTER	1.00	1.00
POLICE VIDEO TECHNICIAN	1.00	1.00
POLICE PROP & EVID TECH	1.00	1.00
PARKING ATTENDANT	0.62	0.62
SCHOOL CROSSING GUARD	2.01	2.01
ANIMAL CONTROL OFFICER	1.00	2.00
POLICE OFFICER	85.00	85.00
CORPORAL	16.00	17.00
SERGEANT	8.00	12.00
SENIOR INVESTIGATORS	1.00	
POLICE CRIME ANALYST	1.00	1.00
LIEUTENANT	10.00	9.00
POLICE CAPTAIN	7.00	4.00
MAJOR	2.00	2.00
LIEUTENANT COLONEL	1.00	1.00
POLICE CHIEF	1.00	1.00
Total	146.63	147.63

Description

The mission of the W.W. Moore, Jr. Juvenile Detention Home is to provide for the public safety of the communities served while providing for the needs of the juveniles in the care and custody of the facility, and to initiate the foundation of their self-esteem and personal growth through creating a positive, secure, safe, and caring environment. The scope of services includes behavior management, education and academic programming, post-dispositional detention, nutrition, recreation, counseling, and medical services.

The Detention Home serves the cities of Danville and Martinsville, the town of South Boston, and the counties of Pittsylvania, Henry, Patrick, Halifax, and Mecklenburg. Occasionally, the facility does receive youth from non-participating jurisdictions. Youth at this facility are both male and female, ages 10-18, and are ordered to be detained by a court of competent jurisdiction as a result of misdemeanor or felony charges. The Courts are solely responsible for the release of children detained at the home.

Revenues/Expenditures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Adopted	FY 2020 Introductory	Increase/ (Decrease)
Revenues:					
Concession Rentals & Comm	\$ 3,325	\$ 2,863	\$ 4,770	\$ 4,270	\$ (500)
Charges for Detention	1,380,827	1,339,958	1,542,610	1,484,320	(58,290)
Recoveries	408,290	417,930	555,630	658,740	103,110
Categorial Aid-State	1,314,587	1,340,990	1,314,000	1,340,990	26,990
Totals	3,107,029	3,101,741	3,417,010	3,488,320	71,310
Expenditures:					
Personnel Services	\$ 1,679,625	\$ 1,730,237	\$ 1,922,050	\$ 1,958,440	\$ 36,390
Employee Benefits	221,456	253,353	283,940	282,240	(1,700)
Purchased Services	147,272	127,762	147,080	158,930	11,850
Internal Service	167,798	178,427	185,930	199,070	13,140
Other Operating Expenses	411,096	346,722	418,630	422,800	4,170
Cost Allocation	408,290	417,930	555,630	658,740	103,110
Capital Outlay	6,890	15,001	25,500	24,100	(1,400)
Debt Service	562,818	562,706	563,490	291,360	(272,130)
Totals	\$ 3,605,245	\$ 3,632,138	\$ 4,102,250	\$ 3,995,680	\$ (106,570)
Cost to City	\$ 498,216	\$ 530,397	\$ 685,240	\$ 507,360	\$ (177,880)

Personnel

The Licensed Physician position is a Part-Time position. The doctor serves the Juvenile Detention Division, Adult Detention Division, and the City Jail on a Part-Time basis.

Position Title	FY 2019 FTEs	FY 2020 FTEs
SECRETARY	2.00	2.00
SENIOR ACCOUNT CLERK	1.00	1.00
CUSTODIAN	1.00	1.00
BUILDING MAINTENANCE MCHNC I	1.00	1.00
YOUTH CARE WORKER	30.89	30.21
SENIOR YOUTH CARE WKR	4.00	4.00
SHIFT SUPERVISOR	4.00	4.00
JUVENILE PROGRAM COORDINATOR	1.00	1.00
POST DISPOSITIONAL COORDINATOR	1.00	1.00
NURSE	1.00	1.00
ASST DIV DIR OF JUVENILE DETEN	1.00	1.00
DIVN DIR OF JUVENILE DETENTION	1.00	1.00
LICENSED PHYSICIAN	0.07	0.07
Total	48.96	48.28

Description

By law the primary mission of Adult Detention is public safety, as well as staff and prisoner safety by providing a secure and effectively managed facility, and properly supervising the prisoners. The secondary mission of Adult Detention is to provide inmate labor for City operations, enabling such prisoners to pay back part of their debt to society while at the same time saving the City taxpayers a substantial amount of money.

Adult Detention also provides sentencing alternatives to city courts by providing weekender, and work and school release programs. Sentencing alternatives to state prisons is provided by giving minimum custody inmates an opportunity to stay in close proximity to their family and relatives, and providing a work and occupational training program for productive transition back into the community, while still having access to support programs and services such as counseling, GED programs, religious services, and drug and alcohol programs.

Revenues/Expenditures

	FY 2017 Actual	FY 2018 Actual	FY 2019 Adopted	FY 2020 Introductory	Increase/ (Decrease)
Revenues:					
Concession Rentals & Comm	\$ 33,266	\$ 24,037	\$ 36,000	\$ 24,000	\$ (12,000)
Charges for Detention	829,966	766,722	899,600	783,600	(116,000)
Totals	\$ 863,232	\$ 790,759	\$ 935,600	\$ 807,600	\$ (128,000)
Expenditures:					
Personnel Services	\$1,677,847	\$1,590,465	\$1,907,530	\$ 1,849,350	\$ (58,180)
Employee Benefits	223,960	221,064	275,780	267,300	(8,480)
Purchased Services	345,512	361,239	343,000	347,150	4,150
Internal Service	198,405	222,876	213,770	210,660	(3,110)
Other Operating Expenses	387,944	386,720	428,350	429,560	1,210
Capital Outlay	11,615	951	8,350	7,600	(750)
Totals	\$2,845,283	\$2,783,315	\$3,176,780	\$ 3,111,620	\$ (65,160)
Cost to City	\$1,982,051	\$1,992,556	\$2,241,180	\$ 2,304,020	\$ 62,840

Personnel

Position Title	FY 2019 FTEs	FY 2020 FTEs
SENIOR ACCOUNT CLERK	2.00	2.00
CORRECTIONAL OFFICER I	11.13	15.13
CORRECTIONAL OFFICER II	9.00	6.00
CORRECTIONAL LIEUTENANT	5.00	5.00
ADMINISTRATIVE LIEUTENANT	1.00	1.00
CORRECTIONAL CAPTAIN	4.00	4.00
CHIEF CORRECTIONAL OFFICER	1.00	1.00
CORRECTIONAL HEALTH ASSISTANT	2.00	2.00
SAFETY SUPPLY OFFICER	1.00	
WORK PROGRAM COORDINATOR	0.75	
SERVICE PROGRAM COORDINATOR	1.00	1.00
DIVISIN DIR OF ADULT DETENTION	1.00	1.00
LICENSED PHYSICIAN	0.07	0.07
Total	38.95	38.20

GENERAL FUND
CITY COUNCIL'S INTRODUCTORY BUDGET - CAPITAL & SPECIAL PROJECTS - FY 2020-2024

Project/Source	PL#	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	5 Yr Total
Police Administration							
3D Laser Scanner		\$ -	\$ 73,930	\$ -	\$ -	\$ -	\$ 73,930
Tasers & BWCs		161,952	161,952	161,952	-	-	485,856
CCTV Expansion		75,000	75,000	75,000	75,000	75,000	375,000
Construction of a New Police Station		-	25,000,000	-	-	-	25,000,000
Police Administration Total		\$ 236,952	\$ 25,310,882	\$ 236,952	\$ 75,000	\$ 75,000	\$ 25,934,786
Police - Adult Detention Facility							
ADF-Replacement of Washer and Dryer	60005	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ 70,000
Police - Adult Detention Facility Total		\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ 70,000

**GENERAL FUND
CITY COUNCIL'S INTRODUCTORY BUDGET - CAPITAL & SPECIAL PROJECTS - FY 2020
FUNDING SOURCES**

	Current Revenues	Fund Balance	Debt Financing	Grants/CIA	Other	Project Total
<i>Police</i>						
Tasers & BWCs (5-yr Contract)	\$ 71,195	\$ -	\$ -	\$ -	\$ 90,757 (1)	\$ 161,952
Close Circuit Television System Expansion	75,000	-	-	-	-	75,000
Total Police	\$ 146,195	\$ -	\$ -	\$ -	\$ 90,757	\$ 236,952

(1) Reprogrammed Funds

FY 2020 FIVE-YEAR CAPITAL & SPECIAL PROJECTS PLAN
PROJECT DESCRIPTION

Project Title: Close Circuit Television System Expansion Ph III
Project No: TBD

Department: Police
Division: Administration
Section: N/A

Description:

The proposed funding will be used to expand the existing CCTV network to increase public safety and monitor city assets. Activities include adding additional camera sites, relocating existing cameras that have been obstructed by landscaping or new construction, and adding decoy cameras. CCTV Expansion to include: Ingestion of other City cameras, Ingestion of school cameras, Adding (real) cameras along the trail, Ingestion of commercial cameras in shopping centers, Adding cameras to strategically positioned intersections

Justification:

The CCTV Network has facilitated and been instrumental in the resolution of a number of major and minor crimes within the network by capturing critical footage of individual and vehicles involved in criminal activity within the network. The Department is requesting to expand the network to other parts of the city in order to extend this capability to other areas. The expansion of the CCTV Network is a key part of the Department's crime reduction strategy moving forward.

Comments:

The CCTV Network will eventually be the backbone for the establishment of a real-time crime center. Officers will be able to proactively monitor areas of the city with higher incidence of crime and allocate resources to prevent and address crime in real-time. The CCTV Network has already paid dividends in the River District and especially at SOVAH Health in identifying homicide and other violent crime participants by capturing vehicle tags and individual dropping victims off and fleeing.

N/A

Funding	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Total
General Fund Revenues	75,000	75,000	75,000	75,000	75,000	375,000
Total Funding Sources	75,000	75,000	75,000	75,000	75,000	375,000

Goals/Milestones:

FY 2020	Acquire and install additional cameras - CCTV Expansion to include: Ingestion of other City cameras (Cameras currently installed or planned installations at City facilities), Ingestion of school cameras (G.W., Bonner, and Langston), Adding (real) cameras along the trail (Dan Daniel Park and at American Legion Field), Ingestion of commercial cameras in shopping centers (Holt Garrison Shopping Center, Danville Mall, Walmart), Adding cameras to strategically positioned intersections (N. Main & Bradley Road, N. Main & Third Ave, N. Main & River Street, Holbrook and Main Street, S. Main & Industrial Ave.)
FY 2021	Acquire and install additional cameras
FY 2022	Acquire and install additional cameras
FY 2023	Acquire and install additional cameras
FY 2024	Acquire and install additional cameras

FY 2020 FIVE-YEAR CAPITAL & SPECIAL PROJECTS PLAN
PROJECT DESCRIPTION

Project Title: 3D Laser Scanner
Project No: TBD

Department: Police
Division: Administration
Section: N/A

Description:

FARO Zone 3D Advanced Forensic Imaging System used to create 2D and 3D scene diagrams and animations, perform crash and crime scene analysis, and create impressive courtroom presentations. Open diagrams created with other FARO Forensics software. Import point clouds captured by drones and Laser Scanners and directly open SCENE software projects. Includes one (1) year of maintenance with product updates and upgrades (as available) and top tier technical support and digital download.

Justification:

This advanced forensic imaging system will be used to create 2D and 3D scene diagrams and animations, perform crash and crime scene analysis, and create impressive courtroom presentations. The city currently lacks the forensic capability to perform the aforementioned tasks in real-time and is forced to call on the Virginia State Police to process and create a virtual crime scene diagram for every homicide investigation. This capability would create the ability to do so in-house and illuminated the need to rely on the availability and timetable of the state police and allow the department to fully process crime scenes in real-time.

Comments: The Faro 3D Laser Imaging System also has application and utility for other departments such as Economic Development by creating virtual tours of available properties that can be seen by perspective clients from remote locations without having to travel to the actual sites. Also, utilized by Community Development to create a virtual database of existing commercial properties and by other public safety entities for training and resource referral, as well as Public Works for documenting city properties in the maintenance process.

Additional Comments: Due to budgetary challenges, departments were asked to evaluate current projects for unexpended funds available for reprogramming to FY20 projects. Projects with funding that have not started were evaluated and in several instances these projects were determined not ready to commence. Funding for these projects are also proposed for reprogramming to FY20 projects. At the time the former projects are deemed ready to proceed, new funding will be required in future CSPs. This project is proposed to use reprogrammed Adult Detention Facility Project Funds.

Funding	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Total
General Fund Revenues	-	73,930	-	-	-	73,930
Total Funding Sources	-	73,930	-	-	-	73,930

Goals/Milestones:

FY 2020	Purchase and implement 3D Imaging System
FY 2021	N/A
FY 2022	N/A
FY 2023	N/A
FY 20234	N/A

**FY 2020 FIVE-YEAR CAPITAL & SPECIAL PROJECTS PLAN
PROJECT DESCRIPTION**

Project Title: Tasers & Body-worn Cameras
Project No: TBD

Department: Police
Division: Administration
Section: N/A

Description:
Maintenance and replacement contract for police body worn cameras (BWC) and Taser stun devices (CEW).

Justification:
The department has outfitted the majority of officers with individual body worn cameras and Taser devices. These units will soon reach the end-of-life cycle and will need to be replaced. The contract provides for upgrades and replacement of a scheduled plan and avoids the expenditure of funds for replacing and upgrading each device piece-mill and saves cost over the long-term.

Comments:
This program allows agencies to spread the replacement cost out over a five-year period as opposed to having to pay out large sums of money in one budget year. The program includes new BWCs for everyone at the start of the contract, year 2.5 and year 5. New CEWs for everyone year one and year five; docks, full coverage, accessories, E.com subscription. We have submitted this project for a "Smart Policing" grant for \$700,000 to fund the project over a three-year period.

Additional Comments: Due to budgetary challenges, departments were asked to evaluate current projects for unexpended funds available for reprogramming to FY20 projects. Projects with funding that have not started were evaluated and in several instances these projects were determined not ready to commence. Funding for these projects are also proposed for reprogramming to FY20 projects. At the time the former projects are deemed ready to proceed, new funding will be required in future CSPs. This project is proposed to use reprogrammed Adult Detention Facility Project Funds.

Funding	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Total
General Fund Revenues	71,195	161,952	161,952	-	-	395,099
Reprogrammed Funds	90,757	-	-	-	-	90,757
Total Funding Sources	161,952	161,952	161,952	-	-	485,856

Goals/Milestones:

FY 2020	Maintain BWC and CEW devices under the existing contract
FY 2021	Aquire replacement BWCs and CEWs, Docks, full coverage, accessories, E.com subscription for all sworn officers
FY 2022	Maintain BWC and CEW devices under the existing contract
FY 2023	N/A
FY 2024	N/A

**FY 2020 FIVE-YEAR CAPITAL & SPECIAL PROJECTS PLAN
PROJECT DESCRIPTION**

Project Title: Construction of New Police Station
Project No: TBD

Department: Police
Division: Administration
Section: N/A

Description:
This project is to construct a new facility to serve as the headquarters for the police department

Justification:
The police department has outgrown its current location. The department was remodeled in 1999 to accommodate the need for more space. Storage and personal spaces were converted to administrative space. The department is currently spread out over three facilities (Municipal Bldg., Green Street Precinct, and Public Library's bay and archives) utilizing approximately 12,000 square feet of space. The increased demand for police services and the implementation of new systems and equipment to keep pace with demand has fueled the department's growth. The current facility is dangerously unsecure and lacks any training, garage, maintenance, lounge, shower, dressing, dining, or food prep areas and is woefully lacking in short or long-term storage space, interview rooms, officer workspace, and armory facilities. The current layout is inefficient and creates serious personnel safety issues. For example, the quartermaster office is located in an administrative area, which creates an unsafe environment due to the necessity of handling firearms. Based on the results of a police department architectural study by Stewart-Cooper-Newell Architects (the same architects for the Fire Department), which evaluated the department's current and future needs based on industry space standards, the following recommendation was submitted. The study showed that a police department of our size should be housed in a facility with a net (programmed or usable) square footage of 40,708 SF and a gross square footage (total building size) of 56,991 SF.

Comments:
The current estimated cost does not include land acquisition and site prep cost

Funding	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Total
General Fund Revenues	-	-	-	-	-	-
To Be Determined	-	25,000,000	-	-	-	25,000,000
Total Funding Sources	-	25,000,000	-	-	-	25,000,000

Goals/Milestones:

FY 2020	N/A
FY 2021	Break ground; Complete construction
FY 2022	N/A
FY 2023	N/A
FY 2024	N/A

**FY 2020 FIVE-YEAR CAPITAL & SPECIAL PROJECTS PLAN
PROJECT DESCRIPTION**

Project Title: ADF-Replacement of Washer & Dryer
Project No: 60005

Department: Police
Division: Adult Detention Facility
Section: N/A

Description:
This project provides for the replacement of the washer and dryer units at the Adult Detention Center.

Justification:
The current ADC washer and dryer units were installed in 2001. These units currently support the ADC population, which averages 175 inmates, plus the female inmates housed at ADC for the city jail. They are also the principal back-up units for the city jail when the city jail units are unavailable. ADC plans to also start cleaning the clothing of the work release inmates as a way of eliminating those individuals from having to bring additional clothing into the facility. This will reduce the opportunity for those individuals to bring contraband into the facility hidden inside their additional clothing. The current units are beginning to experience increased repair costs on parts that are wearing out because of use. The units will be almost 18 years old by the time we plan to replace them. At that time the repair costs will likely be high, making the units operationally inefficient.

Comments:
The units are currently working as designed and replacement can be pushed back to the next budget year for consideration.

Funding	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Total
General Fund Revenues	-	70,000	-	-	-	70,000
						-
Total Funding Sources	-	70,000	-	-	-	70,000

Goals/Milestones:

FY 2020	N/A
FY 2021	Seek quotes on washer and dryer, issue P.O., have washer and dryer delivered and installed
FY 2022	N/A
FY 2023	N/A
FY 2024	N/A