



Danville Utility Commission Meeting Agenda **4:00 p.m., May 7, 2018**

City Council Chambers, Danville City Hall

- I. Call to Order**
 - A. Roll Call
 - B. Announcements

- II. Discussion/Business Items**
 - A. Minutes of the March 26, 2018 Commission Meeting
 - B. Review of Utilities' Financial Statements
 - C. FY19 Utilities budget update
 - D. Strategic Planning Session

- III. Communications**
 - A. City Manager
 - B. Utilities Staff
 - C. Commission Members
 - D. Public Comments
 - E. Director's Report

- IV. Adjournment**

Next Utility Commission Meeting

4:00 p.m. Monday, June 25, 2018

**City Council Chambers
4th Floor, City Hall**



Commission Item Number: DUC180507 - 1
Utility Commission Meeting: May 07, 2018
Item: II. B. Review of Utilities' Financial Statements

Financial Report

March financials will be reviewed.



Commission Item Number: DUC180507 - 2
Utility Commission Meeting: May 07, 2018
Item: II. C. FY19 Utilities Budget Update

FY19 Utilities Budget Update

Jenny Holley, Division Director of Support Services, will provide an update on fiscal year 2019 budget items that have changed since the Utility Commission recommended the budget to City Council in February.



Commission Item Number: DUC180507 - 3
Utility Commission Meeting: May 07, 2018
Item: II. D. Strategic Planning Session

Strategic Planning Session

Brad Kitchens, from Scott Madden Management Consultants, will lead the strategic planning discussion with Utility Commission to determine the key items that staff needs to include in the Utilities department's strategic plan. Mr. Kitchens will use the information already gathered during interviews with the Commissioner and Utilities management staff. The Utilities staff will take the information learned from this meeting and use it to develop a well laid out utility plan for all funds for the next five to seven years.