

**ADOPTED BUDGET - FY 2024
SUMMARY OF CHANGES TO AUTHORIZED POSITIONS**

Summary of Personnel Requests

Personnel requests from departments are listed below in four categories: eliminated positions, new positions proposed, and reclassifications. The total net change to the authorized positions is summarized as follows:

	FTE
Positions eliminated	0.0
New positions recommended	5.0
New positions replacing part-time/intern	1.0
Total net change	6.0

Department/Position	FTE Change	Budgetary Impact	Comments
<u>New Positions</u>			
Community Development / Inspections			
Property Maintenance Inspector	2.0	\$96,900	These positions will service the new rental districts.
Police			
Custodians	2.0	(\$42,720)	These positions replace an outside contract. Contract savings will fund these positions and provide an additional \$42,720.
Fire			
Community Risk Reduction Specialist/Educator	0.0	\$0	No budgetary impact. The position is effectively a reclass and reduction of 1 Assistant Fire Marshal position for a net FTE change of 0.
Social Services			
Eligibility Worker	1.0	\$6,190	This position will be funded by the State at 84.5%.
Total New Positions, all	5.0	\$60,370	
Total New Positions, funded only	5.0		

<u>Department/Position</u>	<u>FTE Change</u>	<u>Budgetary Impact</u>	<u>Comments</u>
<u>Reclassifications</u>			
Information Technology			
Client Solutions Specialist III to Division Director of Client Services	0.0	\$5,160	
Fire			
Assistant Fire Marshal Lieutenant to Assistant Fire Marshal Captain	0.0	\$6,790	
Social Services			
Administrative Assistant to Senior Administrative Assistant	0.0	\$440	This position will be funded by the State at 84.5% and City at 15.5%.
Eligibility Worker	0.4	\$1,300	This is a change from seasonal to full-time. This position will be funded by the State at 84.5% and City at 15.5%.
Eligibility Worker	0.6	\$3,000	This is a change from part-time to full-time. This position will be funded by the State at 84.5% and City at 15.5%.
Parks and Recreation			
<u>Community Recreation</u>			
Administrative Specialist to Senior Administrative Specialist	0.0	\$3,745	
<u>Athletics</u>			
Administrative Specialist to Senior Administrative Specialist	0.0	\$3,745	
Utilities / Water & Gas			
Motor Equipment Operator II & III to Utilities Pipeline Technician II & III	0.0	\$0	No budgetary impact. This is also a department-wide position title change.
Circuit Court			
Legal Secretary to Judicial Assistant	0.0	\$4,390	
Total Reclassifications	1.0	\$28,570	
Total Net Change	6.0		

CITY OF DANVILLE
FY 2024 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2023			Fiscal Year 2024			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
City Manager's Office (01100)						
1		1.0	1		1.0	City Manager
1		1.0	1		1.0	Deputy City Manager
1		1.0	1		1.0	Assistant to the City Manager
1		1.0	1		1.0	Clerk of Council
1		1.0	1		1.0	Multimedia Manager
1		1.0	1		1.0	Public Information Officer (Funded by Utilities)
1		1.0	1		1.0	Youth & Gang Violence Coordinator
4		4.0	4		4.0	Y&G Viol Prev Outreach Worker (3 grant funded)
1		1.0	1		1.0	Community Liaison
1		1.0	1		1.0	Asst Y&G Violence Prevention Coordinator
1		1.0	-		-	Housing Coordinator
1		1.0	1		1.0	Executive Secretary
15	-	15.0	14	-	14.0	TOTAL CITY MANAGER'S OFFICE
City Attorney's Office (01105)						
1		1.0	1		1.0	City Attorney
1		1.0	1		1.0	Assistant City Attorney I
1		1.0	1		1.0	Deputy City Attorney
1		1.0	1		1.0	Legal Assistant
1		1.0	1		1.0	Legal Secretary
5	-	5.0	5	-	5.0	TOTAL CITY ATTORNEY'S OFFICE *50% funded by Utilities
COMMUNITY DEVELOPMENT DEPARTMENT						
Community Development Fund (12110)						
1		1.0	1		1.0	Housing and Redevelopment Specialist
1		1.0	1		1.0	Housing and Development Division Director
2		2.0	2		2.0	Cost Estimator/Inspector
		-	1		1.0	LEAD Safe Prog Cost Estimator/Inspector (grant funded)
1		1.0	1		1.0	LEAD Safe Assessor (grant funded)
1		1.0	1		1.0	LEAD Safe Program Manager (grant funded)
1		1.0	1		1.0	Housing Grant & Environmental Review Specialist
1		1.0	1		1.0	Senior Account Clerk
1		1.0	1		1.0	Secretary
9	-	9.0	10	-	10.0	Sub-Total
Director of Community Development (01700)						
1		1.0	1		1.0	Director of Community Development
1		1.0	1		1.0	Accountant II
1		1.0	1		1.0	Senior Secretary
3	-	3.0	3	-	3.0	Sub-Total
Inspections Office (01710)						
1		1.0	1		1.0	Division Director of Inspections
1		1.0	1		1.0	Inspections Supervisor
1		1.0	1		1.0	Plumbing/Cross Connection Inspector
1		1.0	1		1.0	Mechanical Inspector
2		2.0	2		2.0	Electrical Inspector
2		2.0	2		2.0	Building Inspector
4		4.0	6		6.0	Property Maintenance Inspector
1		1.0	1		1.0	Property Maintenance Code Supervisor
1		1.0	1		1.0	Permit Technician
14	-	14.0	16	-	16.0	Sub-Total

CITY OF DANVILLE
FY 2024 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2023			Fiscal Year 2024			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
Planning Office (01715)						
1		1.0	1		1.0	Division Director of Planning
3		3.0	3		3.0	Combination of: Senior Planner Associate Planner Planning Technician
4	-	4.0	4	-	4.0	Sub-Total
30	-	30	33	-	33	TOTAL COMMUNITY DEVELOPMENT DEPARTMENT
Social Services Department (01520)						
1		1.0	1		1.0	Director of Social Services
1		1.0	1		1.0	Division Director of Training and Operations
1		1.0	1		1.0	Family Services Manager
1		1.0	1		1.0	Eligibility Services Manager
3		3.0	3		3.0	Family Services Supervisor
1		1.0	1		1.0	Accountant II
1		1.0	1		1.0	Employment Service Supervisor
3		3.0	3		3.0	Eligibility Supervisor
1		1.0	1		1.0	Senior Family Services Specialist
1		1.0	1		1.0	Comprehensive Services Coordinator (Grant Funded)
5		5.0	5		5.0	Child Protective Service Worker
15		15.0	15		15.0	Family Services Specialist
4		4.0	4		4.0	Senior Eligibility Worker
1		1.0	1		1.0	Fraud Investigator
		-	1		1.0	Senior Administrative Assistant
3		3.0	2		2.0	Administrative Assistant (One Grant Funded)
7		7.0	7		7.0	Employment Services Worker
2		2.0	2		2.0	Sr Employment Services Worker
32	1.7	33.7	34	0.6	34.6	Eligibility Worker
1		1.0	1		1.0	Secretary
1		1.0	1		1.0	Senior Account Clerk
12		12.0	12		12.0	Senior Administrative Specialist
1		1.0	1		1.0	Social Service Aide
1		1.0	1		1.0	Employment Service Aide
-	0.6	0.6	-	0.6	0.6	Administrative Specialist
99	2.3	101.3	101	1.1	102.1	TOTAL SOCIAL SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT DEPARTMENT						
Economic Development (01180)						
1		1.0	1		1.0	Director of Economic Development
1		1.0	1		1.0	Assistant Director of Economic Development
1		1.0	1		1.0	Marketing Coordinator
1		1.0	1		1.0	Economic Development Project Manager
1		1.0	1		1.0	Marketing & Research Manager
1		1.0	1		1.0	Special Project Manager
6	-	6.0	6	-	6.0	Sub-Total
Tourism (01181)						
1		1.0	1		1.0	Tourism Sales Coordinator
1		1.0	1		1.0	Tourism Manager
2	-	2	2	-	2	Sub-Total

CITY OF DANVILLE
FY 2024 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2023			Fiscal Year 2024			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
Visitor Center (01182)						
1		1.0	1		1.0	Visitor Center Manager
	1.3	1.3		1.3	1.3	Combination of: Travel Counselor I Travel Counselor II
1	1.3	2.3	1	1.3	2.3	Sub-Total
9	1.3	10.3	9	1.3	10.3	TOTAL ECONOMIC DEVELOPMENT DEPARTMENT
FINANCE DEPARTMENT						
Customer Accounts (01226)						
1		1.0	1		1.0	Division Director of Customer Accounts
1		1.0	1		1.0	Coll Cust Acct Mgr
1		1.0	1		1.0	Delinquent Collections Coordinator
2		2.0	2		2.0	Senior Collections Clerk
12		12.0	12		12.0	Customer Account Representative
5		5.0	5		5.0	Cashier
1		1.0	1		1.0	Serv/Bill Cust Acct Mgr
1		1.0	1		1.0	Sr Customer Service/Training Representative
6		6.0	6		6.0	Combination of: Senior Utility Billing Clerk Utility Special Billing Clerk Utility Billing Clerk
30	-	30	30	-	30	Sub-Total
Central Services Fund (42110)						
1		1.0	1		1.0	Print Shop Supervisor
3		3.0	3		3.0	Combination of: Senior Printer Printer
4	-	4.0	4	-	4.0	Sub-Total
Director of Finance (01200)						
1		1.0	1		1.0	Chief Financial Officer
1		1.0	1		1.0	Administrative Assistant
2	-	2.0	2	-	2.0	Sub-Total
Accounting (01205)						
1		1.0	1		1.0	Assistant Director of Finance
1		1.0	1		1.0	Business Systems Accountant
4		4.0	4		4.0	Combination of: Accountant I Accountant II Accountant III
1		1.0	1		1.0	Payroll Technician
		-	1		1.0	Accounting Technician
3		3.0	2		2.0	Combination of: Account Clerk Senior Account Clerk
10	-	10.0	10	-	10.0	Sub-Total
Internal Auditor (01208)						
1		1.0	1		1.0	Senior Internal Auditor

CITY OF DANVILLE
FY 2024 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

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Fiscal Year 2023			Fiscal Year 2024			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
Budget (01210)						
1	-	1.0	1	-	1.0	Director of Budget
Purchasing (01215)						
1		1.0	1		1.0	Division Director of Purchasing
1		1.0	1		1.0	Procurement Officer
2		2.0	2		2.0	Combination of: Senior Purchasing Clerk Purchasing Clerk
4	-	4.0	4	-	4.0	Sub-Total
Real Estate (01220)						
1		1.0	1		1.0	Division Director of Real Estate Assessment
3		3.0	3		3.0	Combination of: Real Estate Appraiser III Real Estate Appraiser II Real Estate Appraiser I
1		1.0	1		1.0	Combination of: Senior Real Estate Assessment Clerk Real Estate Assessment Clerk
5	-	5.0	5	-	5.0	Sub-Total
57	-	57	57	-	57	TOTAL FINANCE DEPARTMENT
FIRE DEPARTMENT						
Emergency Communications (01330)						
1		1.0	1		1.0	Emergency Communications Manager
4		4.0	4		4.0	Emergency Telecommunications Supervisor
16	0.3	16.3	16	0.3	16.3	Combination of: Emergency Telecommunicator I Emergency Telecommunicator II
21	0.3	21.3	21	0.3	21.3	Sub-Total
Fire (01320)						
1		1.0	1		1.0	Fire Chief
2		2.0	2		2.0	Deputy Fire Chief
3		3.0	3		3.0	Fire Battalion Chief
1		1.0	1		1.0	Division Chief Training & Safety
1		1.0	1		1.0	Division Chief Fire Marshal
1		1.0	1		1.0	Community Risk Reduction Specialist/Educator
27		27.0	27		27.0	Combination of: Fire Captain Fire Lt./Asst. Training Officer
1		1.0	1		1.0	Assistant Fire Marshal
24		24.0	24		24.0	Fire Fighter/Engineer
1		1.0	1		1.0	Fire Support Administrator
60	-	60.0	60	-	60.0	Fire Fighter
1		1.0	1		1.0	Fire Logistics Officer
1		1.0	1		1.0	Administrative Assistant
1		1.0	1		1.0	Senior Secretary
125	-	125.0	125	-	125.0	Sub-Total
146	0.3	146.3	146	0.3	146.3	TOTAL FIRE DEPARTMENT

CITY OF DANVILLE
FY 2024 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2023			Fiscal Year 2024			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
Circuit Court (01155)						
1		1.0	1		1.0	Law Clerk
1		1.0	2		2.0	Judicial Assistant
1		1.0	-		-	Legal Secretary
3	-	3.0	3	-	3.0	TOTAL CIRCUIT COURT
Human Resources (01110)						
1		1.0	1		1.0	Director of Human Resources
1		1.0	1		1.0	HR Training & Business Systems Manager
3		3.0	3		3.0	Combination of: Organization Development Consultant HR Business Partner I HR Business Partner II
2		2.0	2		2.0	Combination of: Human Resources Coordinator I Human Resources Coordinator II
1		1.0	1		1.0	Human Resource Assistant
8	-	8.0	8	-	8.0	TOTAL HUMAN RESOURCES
Information Technology (01250)						
1		1.0	1		1.0	Chief Information Officer
22		22.0	22		22.0	Combination of: Deputy Chief Information Officer Division Director of Application Solutions Division Director of Infrastructure & Operations Division Director of Client Services IT Project Manager Client Solutions Specialist I Client Solutions Specialist II Client Solutions Specialist III Network Engineer Network Administrator I Network Administrator III System Administrator I System Administrator II System Administrator III System Administrator IV Technical Support Manager Technical Support Specialist I Technical Support Specialist II Technical Support Specialist III Service Desk Analyst I Service Desk Analyst II Service Desk Analyst III GIS Coordinator Solutions Integration Developer Application Specialist I Application Specialist II Application Specialist III Applications Specialist IV Programmer I Programmer II Programmer III GIS Specialist I GIS Specialist II

CITY OF DANVILLE
FY 2024 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2023			Fiscal Year 2024			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
						GIS Specialist III
						GIS Analyst
1		1.0	1		1.0	Administrative Assistant
24	-	24.0	24	-	24.0	TOTAL INFORMATION TECHNOLOGY
POLICE DEPARTMENT						
Adult Detention Facility (01515)						
1		1.0	1		1.0	Division Director of Adult Detention
1		1.0	1		1.0	Chief Correctional Officer
1		1.0	1		1.0	Service Program Coordinator
1		1.0	1		1.0	Administrative Lieutenant
	0.1	0.1		0.1	0.1	Licensed Physician
1		1.0	1		1.0	Work Program Coordinator
2		2.0	2		2.0	Correctional Health Assistant
4		4.0	4		4.0	Correctional Captain
6		6.0	6		6.0	Correctional Lieutenant
19	1.7	20.7	19	1.7	20.7	Combination of: Correctional Officer I Correctional Officer II
2		2.0	2		2.0	Senior Account Clerk
38	1.8	39.8	38	1.8	39.8	Sub-Total
Juvenile Detention Facility (01510)						
1		1.0	1		1.0	Division Director of Juvenile Detention
1		1.0	1		1.0	Assistant Division Director of Juvenile Detention
	0.1	0.1		0.1	0.1	Licensed Physician
1		1.0	1		1.0	Juvenile Program Coordinator
1		1.0	1		1.0	Nurse
4		4.0	4		4.0	Shift Supervisor
1		1.0	1		1.0	Building Maintenance Mechanic I
1		1.0	1		1.0	Post Dispositional Coordinator
4		4.0	4		4.0	Senior Youth Care Worker
1		1.0	1		1.0	Juvenile Training Coordinator
2		2.0	2		2.0	Alternative Detention Case Worker (Grant Funded)
30	2.6	32.6	30	2.6	32.6	Youth Care Worker
1		1.0	1		1.0	Senior Account Clerk
2		2.0	2		2.0	Secretary
1		1.0	1		1.0	Custodian
51	2.7	53.7	51	2.7	53.7	Sub-Total
Police (01310)						
1		1.0	1		1.0	Police Chief
1		1.0	1		1.0	Police Lieutenant Colonel
2		2.0	2		2.0	Police Assistant Chief
4		4.0	4		4.0	Police Captain
10		10.0	10		10.0	Police Lieutenant
12		12.0	12		12.0	Police Sergeant
17		17.0	17		17.0	Police Corporal
83		83.0	83		83.0	Combination of: Police Officer (Four positions unfunded) Community Engagement Specialist SRO / Police Officer (grant funded)
1		1.0	1		1.0	Accreditation Manager
1		1.0	1		1.0	Community Relations Liaison

CITY OF DANVILLE
FY 2024 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2023			Fiscal Year 2024			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
1		1.0	1		1.0	Police Public Relations Specialist
1		1.0	1		1.0	Quarter Master
1		1.0	1		1.0	Police Records & Technology Manager
1		1.0	1		1.0	Police Video Technician
1		1.0	1		1.0	Police Property & Evidence Technician
1		1.0	1		1.0	Senior Administrative Assistant
2		2.0	2		2.0	Animal Control Officer
2		2.0	2		2.0	Secretary
1		1.0	1		1.0	Senior Secretary
4		4.0	4		4.0	Police Records Clerk
1		1.0	1		1.0	Crime Analyst
	0.4	0.4		0.4	0.4	Police Recruiter Investigator
	0.6	0.6		0.6	0.6	Parking Attendant
		-	2		2.0	Custodian
	2.1	2.1		2.1	2.1	School Crossing Guard
148	3.0	151.0	150	3.0	153.0	Sub-Total
237	7.5	244.5	239	7.5	246.5	TOTAL POLICE DEPARTMENT
PARKS & RECREATION DEPARTMENT						
Parks & Recreation - Administration (01600)						
1		1.0	1		1.0	Director of Parks & Recreation
1		1.0	1		1.0	Division Director of Parks & Recreation Administration
1		1.0	1		1.0	P&R Project Manager
1		1.0	1		1.0	P&R Communications Specialist
1		1.0	1		1.0	Program Coordinator
1		1.0	1		1.0	Facilities & Services Planning Specialist
			1		1.0	P&R Facilities Manager
1		1.0	1		1.0	Administrative Assistant
1		1.0	1		1.0	Senior Secretary
1		1.0	2		2.0	Secretary
2		2.0	2		2.0	Custodian
1		1.0			-	Administrative Specialist
	0.7	0.7		0.7	0.7	Recreation Program Supervisor
	0.3	0.3		0.3	0.3	Recreation Facility Operator
1		1.0	1		1.0	Outdoor Recreation Program Supervisor
	0.2	0.2		0.2	0.2	Intern
13	1.2	14.2	14	1.2	15.2	Sub-Total
Athletics (01620)						
1		1.0	1		1.0	Division Director of Athletics
2		2.0	2		2.0	Program Coordinator
		-	1		1.0	Senior Administrative Specialist
1		1.0	-		-	Administrative Specialist
	0.5	0.5		0.5	0.5	Custodian
	0.9	0.9		0.9	0.9	Recreation Program Supervisor
	0.7	0.7		0.7	0.7	Recreation Sports Official
	1.5	1.5		1.5	1.5	Recreation Facility Operator
4	3.5	7.5	4	3.5	7.5	Sub-Total
Community Recreation (01605)						
1		1.0	1		1.0	Division Director of Community Recreation
4		4.0	3		3.0	Program Coordinator
1		1.0	1		1.0	Recreation Grants Specialist (Grant Funded)
-	0.9	0.9	-	0.9	0.9	Custodian

CITY OF DANVILLE
FY 2024 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2023			Fiscal Year 2024			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
		-	1		1.0	Senior Administrative Specialist
1		1.0	-		-	Administrative Specialist
	1.1	1.1		1.1	1.1	Recreation Aide
	1.4	1.4		1.4	1.4	Recreation Leader
	1.3	1.3		1.3	1.3	Recreation Program Supervisor
	0.2	0.2		0.2	0.2	Recreation Instructor
	1.1	1.1		1.1	1.1	Recreation Site Supervisor
	0.6	0.6		0.6	0.6	Recreation Facility Operator
7.0	6.6	13.6	6.0	6.6	12.6	Sub-Total
Park Maintenance (01630)						
		1.0	1		1.0	Division Director of Parks Maintenance
2		2.0	2		2.0	Parks Supervisor
11		11.0	11		11.0	Combination of: Park Maintenance Technician Parks Groundskeeper II Parks Groundskeeper I Motor Equipment Operator I
	2.8	2.8		2.8	2.8	Public Service Worker
1		1.0	1		1.0	Public Service Worker/Operator
15	2.8	17.8	15	2.8	17.8	Sub-Total
Special Recreation (01610)						
		1.0	1		1.0	Division Director of Special Recreation
4		4.0	4		4.0	Program Coordinator
1		1.0	1		1.0	Special Population Assistant
	0.5	1.5		0.5	1.5	Custodian
		1.0			1.0	Senior Account Clerk
	1.5	1.5		1.5	1.5	Administrative Specialist
	1.1	1.1		1.1	1.1	Recreation Leader
3	2.3	5.3	3	2.3	5.3	Recreation Program Supervisor
	1.0	1.0		1.0	1.0	Recreation Aide
	0.2	0.2		0.2	0.2	Van Driver
	0.2	0.2		0.2	0.2	Recreation Instructor
11	6.7	17.7	11	6.7	17.7	Sub-Total
Public Library (01540)						
		1.0	1		1.0	Division Director of Library
		1.0	1		1.0	Adult Services Coordinator
		1.0	1		1.0	Children's Librarian
		1.0	1		1.0	Circulation Supervisor
		1.0	1		1.0	Circulation Specialist
		1.0	1		1.0	Technical Services Librarian
3		3.0	3		3.0	Library Services Specialist
3	5.1	8.1	3	5.1	8.1	Information Specialist
		1.0			1.0	Senior Administrative Specialist
	0.4	0.4		0.4	0.4	Law Library Information Specialist
1		1.0	1		1.0	Library Technology Specialist
14	5.5	19.5	14	5.5	19.5	Sub-Total
64	26.3	90.3	64	26.3	90.3	TOTAL PARKS & RECREATION

CITY OF DANVILLE
FY 2024 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2023			Fiscal Year 2024			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
PUBLIC WORKS DEPARTMENT						
Cemetery Maintenance (fund 59) (59110)						
1		1.0	1		1.0	General Supervisor
2		2.0	2		2.0	Cemetery Supervisor
10		10.0	10		10.0	Combination of: Motor Equipment Operator I Groundskeeper Public Service Worker Public Service Worker/Operator
13	-	13.0	13	-	13.0	Sub-Total
Public Works Administration (0125301) (01400)						
1		1.0	1		1.0	Director of Public Works
1		1.0	1		1.0	Division Director Public Works Administration
1		1.0	1		1.0	Public Works Administrative Manager
6		6.0	6		6.0	Combination of: Senior Administrative Assistant Administrative Assistant Dispatcher Senior Account Clerk Senior Secretary Account Clerk
9	-	9.0	9	-	9.0	Sub-Total
P/W Building Maintenance (01250) (01440)						
1		1.0	1		1.0	Division Director of Building & Grounds
1		1.0	1		1.0	General Supervisor
1		1.0	1		1.0	Custodian Supervisor
7		7.0	7		7.0	Combination of: Building Maintenance Mechanic III Building Maintenance Mechanic II Building Maintenance Mechanic I
9		9.0	9		9.0	Combination of: Senior Custodian Custodian
19	-	19.0	19	-	19.0	Sub-Total
Motorized Equipment (Fund 44) (44110)						
2		2.0	2		2.0	Equipment Maintenance Supervisor
16		16.0	16		16.0	Combination of: Automotive Service Attendant Heavy Equipment Mechanic Automotive Equipment Mechanic III Welder Automotive Equipment Mechanic II Automotive Service Technician Automotive Equipment Mechanic I Transit Mechanic
18	-	18.0	18	-	18.0	Sub-Total
Motorized Equipment-Communications (Fund 44) (44120)						
1		1.0	1		1.0	Communications Systems Manager
Motorized Equipment-Warehouse (Fund 44) (44130)						
2		2.0	2		2.0	Public Works Warehouse Stock Clerk

CITY OF DANVILLE
FY 2024 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2023			Fiscal Year 2024			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
						P/W Sewer Maintenance (Fund 51) (51210)
1		1.0	1		1.0	General Supervisor
1		1.0	1		1.0	P/W Crew Supervisor
1		1.0	1		1.0	CCTV Technician
8		8.0	8		8.0	Combination of: Heavy Equipment Operator Motor Equipment Operator III Motor Equipment Operator II Motor Equipment Operator I Public Service Worker Public Service Worker/ Operator
11	-	11.0	11	-	11.0	Sub-Total
						P/W Sanitation-Code Enforcement (Fund 58) (58150)
2		2.0	2		2.0	Code Enforcement Inspector
						P/W Sanitation-Composting (Fund 58) (58120)
1		1.0	1		1.0	Combination of: Sanitation Operator I Sanitation Operator II
						P/W Sanitation-Recycling (Fund 58) (58140)
1		1.0	1		1.0	Recycling Center Operator
2		2.0	2		2.0	Combination of: Sanitation Operator I Sanitation Operator II Public Service Worker Public Service Worker/Operator
3	-	3.0	3	-	3.0	Sub-Total
						P/W Sanitation-Res. Refuse Collection (Fund 58) (58110)
1		1.0	1		1.0	Division Director of Sanitation
1		1.0	1		1.0	General Supervisor
11		11.0	11		11.0	Combination of: Sanitation Operator II Sanitation Operator I PW Crew Supervisor Public Service Worker Public Service Worker/Operator Solid Waste Collector
13	-	13.0	13	-	13.0	Sub-Total
						P/W Sanitation-Yardwaste (Fund 58) (58130)
8		8.0	8		8.0	Combination of: PW Crew Supervisor Sanitation Operator I Sanitation Operator II Public Service Worker Public Service Worker/Operator
8	-	8.0	8	-	8.0	

CITY OF DANVILLE
FY 2024 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2023			Fiscal Year 2024			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
						P/W VDOT-Engineering (Fund 15-244) (15110)
1		1.0	1		1.0	Assistant Director of P/W - City Engineer
4		4.0	4		4.0	Combination of: Public Works Chief Engineer PW Project Manager
7		7.0	7		7.0	Combination of: Construction Inspections Supervisor Survey Party Supervisor Public Works GIS/CAD Engineering Technician Public Works Project Engineer Construction Inspector Sr Engineering Technician Engineering Aide Engineering Technician
12	-	12.0	12	-	12.0	Sub-Total
						P/W VDOT- Grounds Maintenance (Fund 15-247) (15130)
1		1.0	1		1.0	General Supervisor
1		1.0	1		1.0	P/W Crew Supervisor
15		15.0	15		15.0	Combination of: Horticulturist Motor Equipment Operator III Motor Equipment Operator II Motor Equipment Operator I Public Service Worker Public Service Worker/ Operator Groundskeeper
17	-	17.0	17	-	17.0	Sub-Total
						P/W VDOT-Street Cleaning (Fund 15-247) (15125)
7		7.0	7		7.0	Combination of: Public Service Worker Public Service Worker/ Operator Motor Equipment Operator III Motor Equipment Operator II Motor Equipment Operator I
7	-	7.0	7	-	7.0	Sub-Total
						P/W VDOT-Street Maintenance (Fund 15-247) (15120)
1		1.0	1		1.0	Division Director of Streets
1		1.0	1		1.0	Training & Safety Manager
2		2.0	2		2.0	General Supervisor
3		3.0	3		3.0	P/W Crew Supervisor
1		1.0	1		1.0	Code Enforcement Inspector
1		1.0	1		1.0	Application Specialist I
26		26.0	26		26.0	Combination of: Heavy Equipment Operator Construction Inspector Motor Equipment Operator III Motor Equipment Operator II Motor Equipment Operator I Public Service Worker Public Service Worker/ Operator Groundskeeper
35	-	35.0	35	-	35.0	Sub-Total

CITY OF DANVILLE
FY 2024 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2023			Fiscal Year 2024			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
P/W VDOT-Traffic Control (Fund 15-244) (15115)						
1		1.0	1		1.0	General Supervisor
1		1.0	1		1.0	Traffic Control Crew Supervisor
1		1.0	1		1.0	Sign Technician
6		6.0	6		6.0	Combination of: Senior Traffic Signal Technician Traffic Signal Technician Motor Equipment Operator III Motor Equipment Operator II Motor Equipment Operator I Public Service Worker Public Service Worker/ Operator
9	-	9.0	9	-	9.0	Sub-Total
180	-	180	180	-	180	TOTAL PUBLIC WORKS DEPARTMENT
TRANSPORTATION DEPARTMENT						
Airport (01350)						
1		1.0	1		1.0	Senior Administrative Assistant
1		1.0	1		1.0	Transportation Building & Grounds Superintendent
		-		0.4	0.4	Amtrack Station Attendant
		-		2.1	2.1	Airport Opr. Tower Tech
3	3.2	6.2	3	1.3	4.3	Combination of: Airport Maintenance Security Tech II Airport Maintenance Security Tech I
5	3.2	8.2	5	3.7	8.7	Sub-Total
Mass Transit (Fund 56) (56110)						
1		1.0	1		1.0	Director of Transportation Services
3		3.0	3		3.0	Transportation Supervisor
1		1.0	1		1.0	Senior Administrative Assistant
2		2.0	2		2.0	Transportation Dispatcher
1		1.0	1		1.0	Senior Account Clerk
1		1.0	1		1.0	Transportation Grants Specialist
1		1.0	1		1.0	Transportation Grant Assistant (grant funded)
30	4.9	34.9	30	5.8	35.8	Combination of: Transit Driver I Transit Driver II Van Driver (Senior Grant) PT Bus Attendant (Grant) PT
		-		0.8	0.8	Administrative Specialist
2		2.0	2		2.0	Account Clerk
42	4.9	46.9	42	6.6	48.6	Sub-Total
47	8.1	55.1	47	10.3	57.3	TOTAL TRANSPORTATION DEPARTMENT
UTILITIES DEPARTMENT						
Utilities Administration (Fund 54) (50100)						
1		1.0	1		1.0	Utilities Director
		-	1		1.0	Assistant Director of Utilities
1		1.0	1		1.0	Key Accounts Manager
1		1.0	1		1.0	IT Scada Systems Analyst
1		1.0	1		1.0	Energy Advisor
4	-	4.0	5	-	5.0	Sub-Total

CITY OF DANVILLE
FY 2024 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2023			Fiscal Year 2024			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
Utilities - Fiscal Services (Fund 54) (50110)						
1		1.0	1		1.0	Division Director of Support Services
1		1.0	1		1.0	Senior Secretary
1		1.0	1		1.0	Accountant II
1		1.0	1		1.0	Training & Safety Manager
1		1.0	1		1.0	Facilities & Fleet Manager
1		1.0	1		1.0	Utilities Warehouse Manager
1		1.0	1		1.0	Custodian
2		2.0	2		2.0	Senior Account Clerk
3		3.0	3		3.0	Warehouse Stock Clerk
12	-	12.0	12	-	12.0	Sub-Total
Water Treatment Administration (Fund 52) (52100)						
1		1.0	1		1.0	Division Director of Water/Wastewater Treatment
1		1.0	1		1.0	Senior Secretary
2	-	2.0	2	-	2.0	Sub-Total
Water Treatment (Fund 52) (52130)						
1		1.0	1		1.0	Water Treatment Manager
1		1.0	1		1.0	Water Chemist
3		3.0	3		3.0	Combination of: Bldg Maintenance Superintendent Senior Industrial Mechanic Industrial Mechanic
9		9.0	9		9.0	Combination of: Water Treatment Plant Operator Supervisor Water Treatment Plant Operator III Water Treatment Plant Operator II Water Treatment Plant Operator I Water Treatment Plant Operator Trainee
14	-	14.0	14	-	14.0	Sub-Total
Gas Administration (Fund 53) (53100)						
1		1.0	1		1.0	Division Director of Water & Gas
1	-	1.0	1	-	1.0	Sub-Total
Gas Control (Fund 53) (53130)						
1		1.0	1		1.0	Gas Control Analyst
2		2.0	2		2.0	Gas Control Technician
3	-	3.0	3	-	3.0	Sub-Total

CITY OF DANVILLE
FY 2024 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2023			Fiscal Year 2024			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
Water & Gas Distribution (Fund 53) (53220)						
1		1.0	1		1.0	Water and Gas Distribution Superintendent
6		6.0	6		6.0	Combination of: Water and Gas Crew Supervisor W&G Construction Crew Supervisor Water and Gas Welder/Crew Supervisor Water and Gas Corrosion/Welder Supervisor
15		15.0	15		15.0	Combination of: Heavy Equipment Operator Utilities Pipeline Technician III Utilities Pipeline Technician II Utilities Pipeline Technician I Construction Worker
22	-	22.0	22	-	22.0	Sub-Total
Water & Gas Engineering (Fund 53) (53210)						
1		1.0	1		1.0	W&G Chief Engineer
2		2.0	2		2.0	Water and Gas Senior Engineer Tech.
1		1.0	1		1.0	Water and Gas Compliance Coordinator
1		1.0	-		-	Water Project Manager
1		1.0	1		1.0	Construction Inspector
2		2.0	2		2.0	Combination of: Water and Gas GIS Engineer Tech. Water and Gas Senior GIS/CAD Technician
8	-	8	7	-	7	Sub-Total
Water & Gas Meters & Regulators (Fund 53) (53240)						
1		1.0	1		1.0	Water & Gas Systems Control Superintendent
2		2.0	2		2.0	Water and Gas Meter Tech.
3	-	3.0	3	-	3.0	Sub-Total
Water & Gas Service (Fund 53) (53230)						
7		7.0	7		7.0	Water and Gas Service Tech.
1		1.0	1		1.0	Dispatcher
8	-	8.0	8	-	8.0	Sub-Total
Electric Administration (Fund 54) (54100)						
1		1.0	1		1.0	Division Director of Power & Light
1	-	1.0	1	-	1.0	
Electric Distribution (Fund 54) (54120)						
1		1.0	1		1.0	Electric Distribution Superintendent
5		5.0	4		4.0	Electric Line Crew Supervisor
2		2.0	2		2.0	Inspector-Contractor Manager
22		22.0	18		18.0	Combination of: Electric Line Technician III Electric Line Technician II Electric Line Technician I Electric Ground Worker
2		2.0	-		-	Electric OH/UG Equipment Operator
3		3.0	3		3.0	Electric Right of Way Trimmer
1		1.0	1		1.0	Dispatcher
36	-	36.0	29	-	29.0	Sub-Total

CITY OF DANVILLE
FY 2024 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2023			Fiscal Year 2024			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
Electric Engineering (Fund 54) (54110)						
1		1.0	1		1.0	Electric Engineering Tech Manager
1		1.0	1		1.0	Electric Engineering Technician/Compliance Coordinator
1		1.0	1		1.0	Senior Electric GIS/CAD Technician
5		5.0	5		5.0	Combination of: Electric Senior Engineering Technician Electric Engineering Technician Electric Engineering Aide
1		1.0	1		1.0	Senior Electric Engineer
1		1.0	1		1.0	Electric Engineer
1		1.0	1		1.0	Senior Secretary
11	-	11.0	11	-	11.0	Sub-Total
Electric Meters (Fund 54) (54140)						
1		1.0	1		1.0	Electric Meter Supervisor
1		1.0	1		1.0	AMI Support Technician
3		3.0	3		3.0	Combination of: Electric Meter Technician III Electric Meter Technician II Electric Meter Technician I
5	-	5.0	5	-	5.0	Sub-Total
Electric Substations (Fund 54) (54130)						
1		1.0	1		1.0	Electric Substation Supervisor
1		1.0	1		1.0	Utility Operator Supervisor
11		11.0	11		11.0	Combination of: Utility Operator Electric Substation Technician
13	-	13.0	13	-	13.0	Sub-Total
Telecommunications (Fund 55) (55110)						
1		1.0	1		1.0	Division Director of Telecommunications
1		1.0	1		1.0	Broadband Network Engineering Technician
2	-	2.0	2	-	2.0	Sub-Total
145.0	-	145.0	138.0	-	138.0	TOTAL UTILITIES DEPARTMENT
CONSTITUTIONAL OFFICES						
2.0	1.1	3.1	2.0	1.1	3.1	Registrar
11.0	1.0	12.0	12.0	0.5	12.5	Commissioner of the Revenue
4.0		4.0	4.0		4.0	City Treasurer
87.0	1.6	88.6	87.0	1.6	88.6	Sheriff's Office
20.0		20.0	19.0		19.0	Commonwealth Attorney
16.0		16.0	16.0		16.0	Clerk of Circuit Court
140.0	3.7	143.7	140.0	3.2	143.2	TOTAL CONSTITUTIONAL OFFICES
1,209.0	49.4	1,258.4	1,208.0	49.9	1,257.9	GRAND TOTAL
OTHER ELECTED OFFICIALS (Part-time)						
Not included in totals below						
0.0	8.0	8.0	0.0	8.0	8.0	Council Members
0.0	1.0	1.0	0.0	1.0	1.0	Mayor
0.0	9.0	9.0	0.0	9.0	9.0	TOTAL OTHER ELECTED OFFICIALS

CITY OF DANVILLE
FY 2024 AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2023			Fiscal Year 2024			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
FUND TOTALS						
717.0	40.8	757.8	722.0	40.1	762.1	General Fund (does not include Constitutional Offices)
80.0	0.0	80.0	80.0	0.0	80.0	VDOT Fund
4.0	0.0	4.0	4.0	0.0	4.0	Central Services
21.0	0.0	21.0	21.0	0.0	21.0	Motorized Equipment
42.0	4.9	46.9	42.0	6.6	48.6	Transportation Fund
27.0	0.0	27.0	27.0	0.0	27.0	Sanitation Fund
13.0	0.0	13.0	13.0	0.0	13.0	Cemetery Fund
11.0	0.0	11.0	11.0	0.0	11.0	Wastewater Fund (Sewers)
16.0	0.0	16.0	16.0	0.0	16.0	Water Fund
45.0	0.0	45.0	44.0	0.0	44.0	Gas Fund
82.0	0.0	82.0	76.0	0.0	76.0	Electric Fund
2.0	0.0	2.0	2.0	0.0	2.0	Telecommunications Fund
1,060.0	45.7	1,105.7	1,058.0	46.7	1,104.7	
9.0	0.0	9.0	10.0	0.0	10.0	CDBG Fund
140.0	3.7	143.7	140.0	3.2	143.2	Constitutional Offices
1,209.0	49.4	1,258.4	1,208.0	49.9	1,257.9	GRAND TOTAL