

Description

The Danville City Council is the governing body of the City of Danville, Virginia. The City Council is empowered to adopt and enforce ordinances, policies, and rules and regulations to conduct the public’s business and to provide for the protection of general health, safety, and welfare to the public. All ordinances are codified and are available for public inspection in the Office of the City Clerk. The City Council has the power to appoint the city manager, the city attorney, and the city clerk. The city manager, the city attorney, and the city clerk serve at the pleasure of the City Council.

The City Council consists of nine members, elected to four-year staggered terms, with elections every two years. City Council conducts its monthly business meetings on the first and third Tuesday at 7:00 p.m. in City Council Chambers, 4th floor, Municipal Building, 427 Patton Street, in downtown Danville. The business meetings are televised by the local cable provider and may be seen on River City TV.

Expenditures

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ -
Employee Benefits	6,120	6,120	6,520	6,520	-
Purchased Services	738	6,400	1,800	7,300	5,500
Internal Service	3,107	5,478	3,900	5,040	1,140
Other Operating Expenses	102,574	102,856	108,590	112,020	3,430
Capital Outlay	-	967	-	-	-
Totals	\$ 192,539	\$ 201,821	\$ 200,810	\$ 210,880	\$ 10,070

Personnel

There are eight council members who receive \$10,000 annually for their services.

Description

The mayor serves as the president of the City Council, presides at all meetings of the City Council, and performs other duties consistent with the office as may be imposed by the City Council. The mayor is entitled to vote and speak on the issues as is afforded other members of the City Council; however, they are not granted any veto power. The mayor is recognized as the head of the City government for all ceremonial purposes, the purposes of military law, and the service of the civil process.

The Office of the Mayor also represents the City at various functions, both public and private. The mayor issues proclamations, signs all ordinances, and resolutions adopted by the City Council, and has the authority to call special meetings of the City Council.

Expenditures

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ -
Employee Benefits	918	918	980	980	-
Internal Service	-	-	490	1,180	690
Other Operating Expenses	905	750	2,490	2,000	(490)
Totals	\$ 13,823	\$ 13,668	\$ 15,960	\$ 16,160	\$ 200

Personnel

The Mayor's position is part-time and receives an annual salary of \$12,000.

Description

The City of Danville converted to the council-manager form of government in 1951. This provides for professional, non-partisan management of municipal affairs.

The city manager is the chief executive officer of the City and is responsible to the City Council for the proper administration of the City government. The City Manager has the responsibility to see that all laws and ordinances are enforced; exercise supervision and control over all administrative departments and divisions of the City; attend all regular meetings of the City Council, with the right to take part in discussion, but having no vote; recommend to the City Council, for adoption, such measures as they deem necessary or expedient; make and execute all contracts on behalf of the City, except as may be otherwise provided by the City Charter or by ordinance passed by the City Council; prepare and submit the annual budget; keep City Council fully advised at all times as to the present and future physical needs of the City; perform other duties as may be prescribed by the City Charter or the City Council; and be responsible for the appointment and removal of all officers and employees of the City.

Expenditures

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted	Increase/ (Decrease)
Expenditures					
Personnel Services	\$ 508,505	\$ 518,447	\$ 479,990	\$ 533,830	\$ 53,840
Employee Benefits	68,708	64,592	62,450	60,760	(1,690)
Purchased Services	8,163	995	1,000	17,450	16,450
Internal Service	11,433	13,091	15,130	18,540	3,410
Other Operating Expenses	35,879	40,496	36,900	46,750	9,850
Capital Outlay	-	-	500	700	200
Totals	\$ 632,688	\$ 637,621	\$ 595,970	\$ 678,030	\$ 82,060

Personnel

Position Title	FY 2021 FTEs	FY 2022 FTEs	FY 2023 FTEs	FY 2024 FTEs
CITY MANAGER	1.000	1.000	1.000	1.000
EXECUTIVE SECRETARY	1.000	1.000	1.000	1.000
EXECUTIVE ASSISTANT	1.000	1.000		
ASSISTANT TO THE CITY MANAGER	1.000	1.000	1.000	1.000
DEPUTY CITY MANAGER	1.000	1.000	1.000	1.000
Total	5.000	5.000	4.000	4.000

Description

The City Clerk/Clerk of Council is appointed by the Danville City Council. The Clerk records all minutes, ordinances, resolutions, and contracts approved by City Council and is responsible for the codification of the City Code and its distribution. This office also maintains historical files, City Council records, and official contracts/agreements approved by City Council. For budgeting, it is a sub-activity of the City Manager’s Office.

Expenditures

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 56,156	\$ 58,512	\$ 58,520	\$ 65,690	\$ 7,170
Employee Benefits	7,607	7,816	8,060	8,280	220
Purchased Services	16,070	20,241	24,000	38,050	14,050
Internal Service	4,378	9,057	6,230	2,820	(3,410)
Other Operating Expenses	8,729	8,029	20,160	15,450	(4,710)
Totals	\$ 92,940	\$ 103,655	\$ 116,970	\$ 130,290	\$ 13,320

Personnel

Position Title	FY 2021 FTEs	FY 2022 FTEs	FY 2023 FTEs	FY 2024 FTEs
CLERK OF COUNCIL	1.000	1.000	1.000	1.000
Total	1.000	1.000	1.000	1.000

Description

River City TV serves as the City of Danville's government-educational access channel. The mission of River City TV is to keep the citizens of Danville well-informed of the functions of local government and the Danville Public School System.

The channel is managed and operated by the City of Danville's Multimedia Manager through the City's cable franchise agreement.

Revenues/Expenditures

The Electric Fund provides a portion of the cost for this operation as reflected in the Recovery line below.

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted	Increase/ (Decrease)
Revenues:					
Recoveries	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -
Expenditures:					
Personnel Services	\$ 73,609	\$ 77,543	\$ 77,550	\$ 87,050	\$ 9,500
Employee Benefits	10,490	10,491	10,690	10,980	290
Purchased Services	562	10	5,500	2,500	(3,000)
Internal Service	10,630	11,964	10,180	12,780	2,600
Other Operating Expenses	1,164	898	3,340	2,990	(350)
Capital Outlay	2,863	1,683	10,000	10,000	-
Totals	\$ 99,318	\$ 102,589	\$ 117,260	\$ 126,300	\$ 9,040
Net Cost to General Fund	\$ 49,318	\$ 52,589	\$ 67,260	\$ 76,300	\$ 9,040

Personnel

Position Title	FY 2021 FTEs	FY 2022 FTEs	FY 2023 FTEs	FY 2024 FTEs
MULTIMEDIA MANAGER	1.000	1.000	1.000	1.000
Total	1.000	1.000	1.000	1.000

Description

This division of the City Manager’s Office coordinates activities and programs between City departments, community groups and agencies in the awareness, suppression, intervention, and prevention of gang related activity. In addition to the award-winning “Project Imagine” program – a 9-week work readiness program for ages 15 to 21 that provides at-risk and gang affiliated individuals with employment education and on the job training – this division focuses on outreach and partnerships to with the goal of crime reduction through early intervention.

Expenditures

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ -	\$ 80,312	\$ 181,640	\$ 281,860	\$ 100,220
Employee Benefits	-	9,968	21,120	30,770	9,650
Purchased Services	-	77	34,800	31,500	(3,300)
Internal Service	-	277	2,100	13,280	11,180
Other Operating Expenses	-	33,971	31,480	75,490	44,010
Capital Outlay	-	-	1,450	750	(700)
Totals	\$ -	\$ 124,605	\$ 272,590	\$ 433,650	\$ 161,060

Personnel

The Youth and Gang Violence Prevention Outreach Worker positions will be partially grant funded.

Position Title	FY 2021 FTEs	FY 2022 FTEs	FY 2023 FTEs	FY 2024 FTEs
YOUTH & GANG VIOL COORD			1.000	1.000
Y&G VIOL PREV OUTREACH WORKER				3.500
COMMUNITY LIAISON			1.000	1.000
ASST YOUTH & GANG VIOL COORD			1.000	1.000
Total			3.000	6.500

Accomplishments

Project Imagine is a nationally recognized Community Violence Intervention collaborative model. The model provides services for ages 21 and under that provides at-risk and gang affiliated individual's opportunities for success through multi-resource interventions. Project Imagine is based on the evidence-based theory of Cognitive Behavior Therapy in that if the youth can implement new information and standards, then he or she can change their behavior. The idea is that the program creates a positive "image" in the mind of the youth so that he or she can "Imagine" a life without gangs or crime.

The youth receive:

- 15-hour orientation including a Clifton Strengths-based assessment, Casey life skills, financial literacy, goalsetting, workforce readiness, and Credible Messenger forum
- Fulltime and part-time employment through partnerships with City departments, non-profit organizations, and for-profit businesses)
- 1-on-1 Outreach worker (1-year minimum)
- Educational assistance
- Sports-based youth development featuring basketball and boxing
- Apprenticeship opportunities with Danville business owners (barbering, cosmetology)
- Re-entry services

Project Imagine has been highlighted as a global model for community violence and intervention. Since its origination, the model has been recognized as Virginia Municipal League Innovative Youth Program Award, Virginia Municipal League President Program Award and 1 of 14 most innovative community violence models in the nation. The model has been featured at national conferences conducted by the Bureau of Justice, Department of Justice, National Workforce Professionals, and the Office of Juvenile Justice and Deliquescence Prevention.

The model's continual success can be attributed to the addition of outreach workers in 2021 through grant funding, which will end August 30, 2023. The budget reflects the grant contributions of 25% and with the city contributing 75%.

Project Imagine successes since starting in 2021:

- Enrolled 68 youth (55 currently enrolled)
- 75% successful completions
- 100% active participation
- 92% of currently enrolled eligible youth are receiving educational services
- 88% of currently enrolled youth have not obtained new criminal charges
- 17 youth currently employed

Description

The Budget Office is responsible for the development of operating and capital budgets of the City. This office performs long-range fiscal planning, revenues and expenditures forecasting, and examination of agency operations and procedures. The Budget Office also maintains corporate financial control throughout the year and provides professional management and research assistance on issues related to financial management, productivity, and the effective and efficient use of city funds. Beginning October 2021, the Budget Office was changed to a Finance Department division.

Expenditures

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 110,344	\$ 58,270	\$ -	\$ -	\$ -
Employee Benefits	16,163	6,899	-	-	-
Purchased Services	28	627	-	-	-
Internal Service	2,638	1,213	-	-	-
Other Operating Expenses	959	58	-	-	-
Totals	\$ 130,132	\$ 67,067	\$ -	\$ -	\$ -

Personnel

Position Title	FY 2021 FTEs	FY 2022 FTEs	FY 2023 FTEs	FY 2024 FTEs
DIRECTOR OF BUDGET	1.000	1.000		
Total	1.000	1.000		

Description

The City Attorney’s Office, located on the fourth floor of the Municipal Building, by City Charter, provides the following services: serves as legal counsel/advisor to the City Council, City Administration, the Danville City School Board, and other various boards and agencies of the City to ensure that the activities of the City are conducted in accordance with the requirements of the law, both substantively and procedurally; prepares ordinances and resolutions for consideration and passage by City Council designed to enhance the health, safety and welfare of the citizens of Danville, including researching applicable State and Federal Statutes necessary for legal compliance of same; drafts legal documents such as deeds, pleadings, performance agreements, and contracts as required and requested, oversees the preparation of contracts involving the City; institutes and prosecutes legal proceedings as needed; attends City Council and other meetings as appropriate; and manages and controls the law business of the City.

Expenditures

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 317,224	\$ 371,090	\$ 371,110	\$ 411,380	\$ 40,270
Employee Benefits	44,785	49,889	50,940	50,930	(10)
Purchased Services	109,919	7,848	15,450	15,450	-
Internal Service	4,541	5,283	6,010	6,130	120
Other Operating Expenses	26,171	31,734	39,300	38,580	(720)
Capital Outlay	-	-	200	7,300	7,100
Totals	\$ 502,640	\$ 465,844	\$ 483,010	\$ 529,770	\$ 46,760

Personnel

The Assistant City Attorney I below is authorized and funded 50% in the City Attorney’s Budget and 50% in the Utilities Department Budget.

Position Title	FY 2021 FTEs	FY 2022 FTEs	FY 2023 FTEs	FY 2024 FTEs
CITY ATTORNEY	1.000	1.000	1.000	1.000
LEGAL SECRETARY	1.000	1.000	1.000	1.000
LEGAL ASSISTANT	1.000	1.000	1.000	1.000
ASSISTANT CITY ATTORNEY I		0.500	0.500	0.500
ASSISTANT CITY ATTORNEY II	1.000			
DEPUTY CITY ATTORNEY		1.000	1.000	1.000
Total	4.000	4.500	4.500	4.500

Description

Legislative Affairs develops and coordinates the City’s legislative program, serving as the liaison between city and elected officials. Funding will go towards representing the City’s interest at the General Assembly and may represent the City at meetings of appointed officials that may impact the Danville area.

Expenditures

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted	Increase/ (Decrease)
Expenditures:					
Purchased Services	\$ 81,818	\$ 77,634	\$ 72,000	\$ 81,100	\$ 9,100
Other Operating Expenses	14,941	15,727	15,150	21,960	6,810
Totals	\$ 96,759	\$ 93,361	\$ 87,150	\$ 103,060	\$ 15,910