

Adopted Budget - FY 2024

Transportation

Calculation of Contribution to(from) Fund Balance/General Fund

	Adopted Budget FY 2023	Adopted Budget FY 2024
Estimated Revenue		
Rev-Use Money/Property	15,000	14,500
Charges for Services	300,000	330,000
Miscellaneous Revenue	23,940	20,000
Non-Revenue Receipts	534,610	670,580
Cat Aid State	1,023,220	1,052,930
Cat Aid Federal	2,575,430	3,123,210
Total Estimated Revenue	4,472,200	5,211,220
Operating Expenses		
Mass Transit Services	4,433,230	4,683,380
Total Operating Expenses	4,433,230	4,683,380
Net Operating Income (Loss)	38,970	527,840
Add:		
Depreciation	797,270	618,260
Deduct:		
Debt Service Principal	0	0
Capital Expenditures from Current Operating Funds	1,148,840	1,580,790
Calculation of Contribution to(from) Fund Balance/General Fund	(312,600)	(434,690)

REVENUE – USE OF MONEY/PROPERTY: This revenue provides for Interest on Investments and Rental Income. **CHARGES FOR SERVICES:** This revenue source is generated from the \$1 base fare and half fare for fixed route service, \$2 one-way trip fare for the Handivan service and \$4 one-way trip fare for the Reserve-a-Ride service. **NON-REVENUE RECEIPTS:** This is a contra-revenue which represents the cost allocation for administrative services. Since the Transportation Fund requires a General Fund subsidy, the allocation of administrative expenses is budgeted both as a revenue and as an expenditure. This provides a method to report and receive state and federal operating aid for these expenditures. **CATEGORIAL AID STATE:** This revenue stream represents the state share of operating and capital expenses for the transit system. **CATEGORIAL AID FEDERAL:** This revenue stream represents the federal share of operating and capital expenses for the transit system. **TRANSFER IN FROM GENERAL FUND:** This revenue reflects the differential between cash fares, federal and state aid for the operation of the mass transit system. **OTHER:** This revenue includes advertising revenues and gain on disposal of property.

Revenues

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted	Increase/ (Decrease)
Revenues:					
Revenue Use Money & Property	\$ 16,708	\$ 20,891	\$ 15,000	\$ 14,500	\$ (500)
Charges for Services	292,158	295,743	300,000	330,000	30,000
Misc Revenue	10,070	(72,352)	23,940	20,000	(3,940)
Non-Revenue Receipts	479,680	533,720	534,610	670,580	135,970
Cat Aid State	358,283	1,241,372	1,023,220	1,052,930	29,710
Cat Aid Federal	2,193,025	1,967,937	2,575,430	3,123,210	547,780
Totals	\$ 3,349,924	\$ 3,987,311	\$ 4,472,200	\$ 5,211,220	\$ 739,020

Description

For FY2024, Danville Transit intends to obtain federal and state capital aid to replace six vehicles used in reservation-based operations and to replace one bus used for fixed route service. Danville Transit typically purchases buses via the state contract. After submission of the FY23 grant application to the Virginia Department of Rail and Public Transportation to purchase buses the state contract price increased over \$60,000 per unit, which is the primary reason for the capital outlay increase identified below. In addition, due to the state contract situation only two buses could be purchased during FY23. Therefore, additional buses were requested for FY24 to offset the reduction in buses that could be ordered during FY23. The capital budget also includes \$60,000 to purchase and erect a bus shelter located adjacent to Hardees on Riverside Drive. A significant portion of the related cost to install the shelter pertains to ADA requirements that call for the site to be accessible since no sidewalk exists in this area.

Expenditures

	FY 2021	FY 2022	FY 2023	FY 2024	Increase/ (Decrease)
	Actual	Actual	Adopted	Adopted	
Expenditures:					
Purchased Services	\$ 72,985	\$ -	\$ 98,000	\$ 106,000	\$ 8,000
Other Operating Exp	-	-	21,000	-	(21,000)
Capital Outlay	412,120	575,251	1,029,840	1,474,790	444,950
Totals	\$ 485,105	\$ 575,251	\$ 1,148,840	\$ 1,580,790	\$ 431,950

Description

The Danville Transit System strives to provide safe, reliable, courteous public transportation through its fixed route and reservation-based operations. During FY23, fixed route ridership continued to increase compared to FY22 figures, however passenger activity remains much lower than prior to the pandemic. Also, during FY23 reservation-based ridership statistics are consistent with FY22 ridership data for the first 6 months of the fiscal year, but service hours provided decreased by 17% for this timeframe. The increase in trips completed per hour for reservation-based operations is primarily due to workforce training trips completed for the Institute's Defense Manufacturing program. FY24's operating budget includes expenditures that have not been incurred in the past in the amount of \$74,000 for off-duty police to monitor the Transfer Center.

Expenditures

	FY 2021 Actual	FY 2022 Actual	FY 2023 Adopted	FY 2024 Adopted	Increase/ (Decrease)
Expenditures:					
Personnel Services	\$ 1,477,302	\$ 1,409,548	\$ 1,868,830	\$ 1,967,890	\$ 99,060
Employee Benefits	181,306	166,470	214,050	295,880	81,830
Purchased Services	264,341	228,516	318,960	375,040	56,080
Internal Service	115,580	124,863	157,980	155,530	(2,450)
Other Operating Exp	351,158	470,452	541,530	600,200	58,670
Cost Allocation	479,680	533,720	534,610	670,580	135,970
Depreciation	735,755	725,566	797,270	618,260	(179,010)
Debt Service	3	1	-	-	-
Totals	\$ 3,605,125	\$ 3,659,136	\$ 4,433,230	\$ 4,683,380	\$ 250,150

Personnel

Airport staff assist with mass transit grounds keeping duties such as maintaining bus shelters and bus stops, transporting vehicles to outside contractors for scheduled and unscheduled maintenance activities and completing bank deposits. The budget identifies that 10% of staff's time is dedicated to support these activities.

Salary for the Director of Transportation Services is allocated 50% to Airport operations in the General Fund. Also, Transit Drivers are used in the Expanded Paratransit operation.

Position Title	FY 2021 FTEs	FY 2022 FTEs	FY 2023 FTEs	FY 2024 FTEs
SENIOR ADMINISTRATIVE ASSISTNT	0.570	0.570	0.570	
AIRPORT MNTNC/SECURITY TCH I	0.100	0.200	0.600	0.400
AIRPORT MAINTEN/SECURTY TCH II	0.100	0.100	0.100	0.500
TRANSPORTATION BLD & GRDS SUPT	0.100	0.500	0.100	0.250
SENIOR ADMINISTRATIVE ASSISTNT		1.000	1.000	1.500
ADMINISTRATIVE SPECIALIST				0.750
ACCOUNT CLERK	2.000	2.000	2.000	2.000
GRANTS SPECIALIST	1.000	1.000		
SENIOR ACCOUNT CLERK	1.000	1.000	1.000	1.000
TRANSIT DRIVER I		8.000	8.000	20.830
TRANSIT DRIVER II	35.500	28.480	22.000	15.000
TRANSPORTATION DISPATCHER	1.000	1.000	1.000	2.000
TRANSPORTATION SUPERVISOR	2.000	1.000	1.000	3.000
DIVISION DIR OF TRANS SERV	1.000		1.000	
DIR OF TRANSPORTATION SRVCS	0.500	0.500	0.500	0.500
TRANSPORTATION GRANT SPEC			1.000	1.000
Total	44.870	45.350	39.870	48.730

Description

This operation provides for principal payments for Mass Transit debt.

Expenditures

	FY 2021	FY 2022	FY 2023	FY 2024	Increase/ (Decrease)
	Actual	Actual	Adopted	Adopted	
Expenditures:					
Debt Service	\$ 31	\$ 33	\$ -	\$ -	\$ -
Totals	\$ 31	\$ 33	\$ -	\$ -	\$ -